

DD/S&T 1044-68

13 March 1968

PROJECT OFFICERS HANDBOOK WORKING GROUP

Minutes of the Fifth Meeting held 13 March 1968 at
Ames Building

25X1A

- 25X1A 1. The following representatives/alternates met in [redacted]
[redacted] Office:

25X1A [redacted]

- O/DD/S&T
- ORD/DD/S&T
- DDI Planning Staff
- OC/DDS(Substituting for [redacted])
- OL/CRB/DDS

25X1A

2. The items listed in the minutes of the meeting of 1 March 1968 were discussed in turn:

- a. I-10, 11, 12. Approval For Solicitation

It is recommended that this item be dropped from the Handbook and each Directorate establish independently any guidelines or regulations which may be desirable.

- b. III-2, 3. Contract Overrun Approval

25X1A [redacted] will propose new language and particularly new dollar values to be used in this section.

- c. IV-8. Design Review Board

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This section should be left in ... manual. [redacted] will try to write a more acceptable introduction. Inclusion of this section as an appendix will be considered.

- d. V-3 to 41. Contract Information System

This appears to be acceptable as is.

Internal Use Only

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e. V-42. Files

Changes were made pertaining to this area which resolves all dissatisfaction.

25X1A

3. [redacted] will try to spell out in more detail the Project Officer/Contracting Officer relationships.

4. Use of boldface type or other techniques for emphasis will again be considered.

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5. The next meeting will be Friday, 15 March at 0900 in [redacted] Office.

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[redacted]
Special Assistant to the
DD/S&T

Distribution:

1 - Each Member and sub.

1 - EO/DD/S&T

ADD/S&T

DD/S&T

25X1A

1 - [redacted]

1 - [redacted]

1 - RCS File

2 - DD/S&T Registry

25X1A

[redacted]:sb 7655 (13 Mar. 68)